

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

ISD w/RFQ

November 27, 2001

FROM: **LEYDEN L. HAHN**, Chief Information Officer
Information Services Department

SUBJECT: **REQUEST FOR QUALIFICATIONS TO PROVIDE INFORMATION
TECHNOLOGY SERVICES**

RECOMMENDATION:

1. Approve Request for Qualifications (RFQ) for Information Technology Services.
2. Authorize Information Services Department to release the Request for Qualifications.
3. Approve amendments for IT services to extend the following agreements to March 15, 2002.

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|--|----------|---------|-----|
| Acro Services Corporation | Contract | 00-1258 | A-1 |
| Ballantyne Computer Service, Inc. | Contract | 00-1259 | A-1 |
| CDI Information Technology Services | Contract | 00-1260 | A-1 |
| CompuTeam | Contract | 00-1261 | A-1 |
| Commercial Programming Systems, Inc. | Contract | 00-1262 | A-1 |
| EDP Contract Services | Contract | 00-1263 | A-1 |
| Exclusive Network Enterprises | Contract | 00-1264 | A-1 |
| Indusa Technical Corp | Contract | 00-1265 | A-1 |
| Inland Empire Programming Services, Inc. | Contract | 00-1266 | A-1 |
| KimTec Technical Staffing | Contract | 00-1267 | A-1 |
| Modis, Inc. | Contract | 00-1268 | A-1 |
| P Murphy & Associates | Contract | 00-1269 | A-1 |
| RSM McGladrey, Inc. | Contract | 00-1270 | A-1 |
| Source Diversified, Inc. | Contract | 00-1271 | A-1 |
| The Comdyn Group | Contract | 00-1272 | A-1 |
| Thor, Inc. | Contract | 00-1273 | A-1 |
| Transnational Computer Technology | Contract | 00-1274 | A-1 |
| Volt Services Group | Contract | 00-1275 | A-1 |

BACKGROUND INFORMATION: On December 12, 2000, the Board of Supervisors approved one year contracts in an amount not to exceed \$2,079,941 with eighteen (18) firms to provide IT professional services to the County. These contracts are scheduled to terminate in December 2001. County departments, including Information Services Department (ISD), continue to have a need to contract for qualified professionals to provide programming, database design, project management, and professional and technical services in order to meet information technology workload requirements. Utilization of contract staff is a cost-effective way to handle fluctuating information technology workloads and projects. The purpose and goal of this RFQ is to qualify Information Technology firms, through a competitive process, that can be used by County departments to contract to meet their IT service needs.

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cc: ISD-Hahn w/agrees.
Contractors w/agree. c/o ISD
Auditor w/agrees.
SBD w/agrees.
Risk Management
CAO-Lindsay
Purchasing-Sanchez
Co. Counsel-Basle
File w/agrees. & as indicated

nh

Record of Action of the Board of Supervisors

**APPROVED BOARD OF SUPERVISORS
COUNTY OF SAN BERNARDINO**

| | | | | | |
|--------|--------|-----|----|-----|-----|
| MOTION | SECOND | AYE | NO | AYE | AYE |
| | | | | 4 | 5 |

J. RENEE BASTIAN, CLERK OF THE BOARD

BY

DATED: November 27, 2001

ITEM 045

**BOARD OF SUPERVISORS
REQUEST FOR PROPOSAL TO PROVIDE INFORMATION TECHNOLOGY PROJECT
AUGMENTATION.**

November 27, 2001

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Upon approval, ISD intends to release this RFQ to identify qualified firms from which the County can obtain information technology expertise in the following skill areas: application development, project management, systems programming, technical support, specialized database design and administration. Personnel from the information technology firms identified will provide IT services to supplement work efforts of current County IT staff. This RFQ does not include firms handling entire projects. In cases where departments have a need for a vendor to handle all aspects of a project (rather than IT services augmentation), separate RFQ's will be prepared for Board review and approval. This RFQ will provide a list of firms that can be contracted with over a period of three years to provide the county with IT services to meet workload requirements from increased department needs and deferred projects.

ISD is requesting approval to extend the current IT agreements until March 15, 2002 with the eighteen (18) vendors who currently have approved IT contracts. Extension of these agreements until March 2002 provides for continuation of needed service pending the outcome of the RFQ process. Expenditures resulting from the contract extension are estimated to be within the original approved contract amount and no increase is needed.

REVIEW BY OTHERS: This item has been reviewed by the County Administrative Office (Tracy Lindsay, Administrative Analyst) on November 7, 2001, Purchasing (Allen Sanchez, Deputy Purchasing Agent) on November 6, 2001 and reviewed for legal form and content by County Counsel (Jean-Rene Basle, Deputy County Counsel) on November 6, 2001.

FINANCIAL IMPACT: Expenditures from departments using these services will be approved within each department budget. ISD's usage is estimated at approximately \$3 million annually and this cost has been included in ISD's Application Development (AAA-SDD) and Computer Operations Internal Service Fund (IAJ-FIS) adopted FY2001-02 budget.

SUPERVISORIAL DISTRICT(S): All

PRESENTER: Leyden L. Hahn, Chief Information Officer 388-5500